



**STORE CLERK - Full & Part-Time**  
**Non-exempted position**

**REQUIRED QUALIFICATIONS:**

Must possess the ability to complete the following essential functions:

- Provide friendly environment which includes greeting and acknowledging every customer
- Display merchandise to attract customers
- Maintain shelf signs- all displayed items have shelf signs depicting current selling price
- Stock shelves- replenish from upstock first, then from the warehouse; able to lift up to 25 pounds and occasionally up to 50 pounds
- Remove and notify supervisor of damaged merchandise on the store shelves
- Keep store aisles clean and cleared of empty cartons and packing materials
- Take inventory
- Answer customer's questions about merchandise and advise customers on selections
- Direct customer to Courtesy Counter for "out-of-stock" requests
- Assist store employees in retrieving "Will-Call Pick-ups"
- Provide customers with "carry-out" assistance to their vehicle
- Cross train as a cashier
- Perform other related duties as assigned

**PREFERRED QUALIFICATIONS:**

- High school graduate or equivalence
- Experience using CounterPoint POS system
- Prior experience in the retail industry

**WORK HOURS:**

- 40 hours/week (full-time) or 20 hours/week (part-time)
- Flexible schedule which includes weekends, and Wednesday evening and Sundays at Mapunapuna and Pohukaina stores only

**BENEFITS:**

- Paid HMSA medical, prescription, dental, and vision Insurance
- Paid Holidays
- Paid Vacation
- Paid Sick Leave
- Participation in 401K

**PLEASE SUBMIT YOUR RESUME**